

GAVILAN COLLEGE CURRICULUM MEETING

Monday, April 28, 2014

3:00 – 4:30 p.m., BU 119

MINUTES

ATTENDANCE

E. Venable, B. Donovan, K. Rose, J. Maringer, D. Van Tassel, D. Achterman, F. Lopez, R. Overson, C. Oler, K. Warren, G. Ramirez, P. Henrickson, F. Lozano, N. Cisneros, K. Kramer, K. Wagman and E. Talavera (minute recorder)

I. Call to Order – Welcome at 3:08 pm.

II. Agenda Adjustments

Withdraw CD 40 and Child Development and Educational Studies

III. Information-Discussion

K. Rose and B. Donovan reported on their visit to the Chancellor's Office. Currently, the campus has completed 9 ADTs and Business, CD and Psychology are being worked on. The concern is that the law states that by June 1, 2014 all degrees need to be submitted. The list is on the Curriculum website under ADT degree status. The TMC template for the film/television ADT is not yet available because of determining the TOP Code for the major.

Local approval of stand-alone courses has not been extended. All new and updated courses need to be approved by the state's chancellor's office prior to being offered. Currently, there are two new courses waiting for approval. There needs to be a greater conversation about the timeline for approving new courses. The idea is to get new courses approved at the first Curriculum Committee meeting to meet state deadlines.

SB440-degrees with areas of emphasis are being discussed and what they will look like. Discussion is ongoing on whether there will be an Associate Degree for Transfer.

A. Curriculum Institute, San Jose, JULY 10-12, 2014

The 2014 Curriculum Institute will take place on July 10 - 12, 2014 at the Hayes Mansion in San Jose. The deadline to register and submit an application is May 28, 2014. F. Lozano has agreed to attend with E. Venable but will give up her spot for a faculty member to attend if the need arises.

B. Department Curriculum Changes/Program Outcomes Updates

- The Administration of Justice department is waiting for two courses to be approved by C-ID.
- The Business department has 6 courses approved by C-ID and four submitted for approval.
- The Computer Science department has 5 courses approved by C-ID, 1 course submitted and 1 course that needs to be updated and submitted.
- The English Department has been addressing the concerns on matching C-ID descriptors and will be submitting two more courses after consulting with R. Rivera-Sharboneau.
- The Child Development department has aligned nine courses with C-ID and is close to having an AAT.
- DRC is looking at changing GUID 560 to make it more inclusive for the DRC students and to incorporate the orientation piece. GUID 561 was offered this semester and ran pretty well. Next semester, GUID 558C will become active. It will allow students a more advanced level of the course. There is also a letter content for students that will be

submitted. A new training course for technology is being developed to train a student on technology, which is available for the student to take home. Also, on May 1, 2014 the DRC will start program learning assessment.

- ESL has assessed all the courses and will now look at courses by strand. As the semester progresses, the different strands will be reviewed for continual assessment.
- The Kinesiology department is researching the idea of placing all the different degrees into one degree within the system. Also, the department will be looking at the courses and reassessing the SLOs.

IV. Approval of Consent Agenda

CONSENT AGENDA

Minutes of April 14, 2014

MSC (J. Maringer/K. Kramer). Vote: 1 abstention. Approved as presented.

V. Curriculum

New Business

1 NEW COURSE PROPOSAL – FIRST READING

- a. CD 40 Child and Adolescent Development
Preparing for the ADT degree since CD 2 and CD 3 are no longer accepted for transfer. Upon completion of this course, students will be able to evaluate theories and research of child development and effectively apply and communicate their understanding about individual children's development through observation and evaluation. This course is also listed as PSYC 40.

CD 2 and 3 will still be available for the certificate. The degree will be assessed in a year. The push for students is to get them to the Bachelors degree but currently more students are asking for certificates. CD 40 will be offered every semester and CD 2 and CD 3 will be rotated. The repeatability will be an issue as the program goes forward since most students have already taken CD 2 and 3 which is the same content as in CD 40. Suggestion is to change certificate to give the student the option of taking CD 2 and 3 or CD 40.

MSC (D. Van Tassel/J. Maringer). Vote: unanimous. Passed.

- b. POLS 7 Introduction to California Government and Politics
The purpose of this course is to provide students with an in-depth understanding of how the state of California is governed.

MSC (K. Wagman/D. Van Tassel). Vote: unanimous. Passed.

Side Note

A motion was made that course proposals and updates be presented by either the department chair or the author of the course to the curriculum committee.

After discussion and housekeeping amendments, the following main motion was adopted:

A motion was made that new course proposals or course updates be presented by either the department chair or the author of the course to the curriculum committee. The curriculum committee can waive the requirement, if appropriate.

MSC (K. Warren/D. Achterman). Vote: unanimous. The motion is approved.

2 MODIFICATIONS TO EXISTING COURSES – FORM C

- a. CD 1 Principles and Philosophies of Early Childhood

Change description, align with C-ID, update textbook, student learning outcomes and content

- b. CD 5 Child, Family and Community
Align with C-ID, update textbook, student learning outcomes and content
- c. CD 9 Child Health/Nutrition and Safety
Align with C-ID, update textbook, student learning outcomes and content
- d. CD 32 Introduction to Curriculum
Align with C-ID, update textbook, student learning outcomes and content
- e. CD 160 Child Care First Aid and CPR
Update student learning outcomes, textbook and content.
CD 1, 5, 9, 160 are taken as one motion.
MSC (J. Maringer/D. Van Tassel). Vote: unanimous. Passed.
- f. ENGL 4B British Literature (Romantic Age to Present)
Change description, add Cultural Diversity, update to align with C-ID, update content, student learning outcomes and textbook.
MSC (K. Warren/D. Achterman). Vote: unanimous. Passed.
- g. ESL 521 Beginning ESL Listening/Speaking
- h. ESL 531 Intermediate ESL Listening / Speaking I
- i. ESL 541 Intermediate ESL Listening / Speaking II
ESL 521, 531 & 541 are taken as one motion.
Update content, student learning outcomes and textbook.

MSC (K. Warren/D. Achterman). Vote: unanimous. Passed.

- j. GUID 560 Individual Learning Skills Development
This course will fulfill the Gavilan College Orientation Requirement (Guidance 210), change description, update textbook, content and student learning outcomes. The last sentence in the course description will be deleted since Guidance 210 is a pilot. This course will also be a pilot course to gather data.

Suggestion was made to include campus survival guides and to fix errors within the description. Those resources and edits will be forwarded to R. Overson for inclusion.

MSC (J. Maringer/D. Van Tassel). Vote: unanimous. Passed.

- k. MGMT 102 Retail Management
Update student learning outcomes and textbook.
- l. MKTG 100 Principles of Marketing
Update student learning outcomes and textbook.
MGMT 102 & MKTG 100 are taken as one motion.
MSC (K. Kramer/N. Cisneros). Vote: unanimous. Passed.

3 DISTANCE EDUCATION - FORM D

- a. ENGL 4B British Literature (Romantic Age to Present)
Students who are seeking an English degree will have the option of taking this course online. It was reminded to have the instructor to contact DRC to address accessibility.

MSC (K. Kramer/D. Achterman). Vote: unanimous. Passed.

- b. ~~CD 40 Child and Adolescent Development~~ Withdrawn

4 MODIFICATION TO CERTIFICATE OF ACHIEVEMENT

- a. ~~Child Development and Educational Studies~~ Withdrawn

VI. Adjournment by consensus at 4:10 pm.

MSC (K. Kramer/D. Van Tassel).